

Parent Login and Student Account Set Up

Finding the correct Parent Log In screen

Please **do not** Google PowerSchool. There are many school divisions using this software and your log in will only work with the Prairies Spirit PowerSchool server.

Using Google Chrome or Firefox as your browser, go to: <http://www.spiritsd.ca/> Click on **PowerSchool Student/Parent Access**. (Internet Explorer is not compatible with PowerParent/Student)

The screenshot shows the website for Prairie Spirit School Division No. 206. At the top, there is a navigation menu with links for Home, Portals, Students, Staff, Parents, PD/LSF, HR, PSTA, Board of Education, Forms, Search, and Contact. Below the menu is a banner image of a field with a red arrow pointing down to the PowerSchool logo. The main content area features a central image of a person wearing a hat and glasses, with the text "An Inspired Community of Learners Pursuing Student Success" above it. To the left of the central image are four icons: Schools (two children), Resources (a book), Student Learning Plan (hands holding a plant), and Tech Support (a globe). To the right of the central image are four links: Proposed Expansion of Martensville High School, Warman Middle School Blog, Bus Cancellations, and Subdivision No. 4 By-election. Below the central image is a "Careers at Prairie Spirit" link with a "GO" button. At the bottom, there is a list of links: 2011/12 School Year Calendar, Sport & Activity Handbook, Educational Associate Handbook, Student Harassment Protocol, Futurechoice Career Planning, Media Releases, Prairie Spirit Store, Professional Staff Binder, Assessment & Learning, and Nutrition Positive. The PowerSchool logo is prominently displayed in the bottom right, with a red circle around the "PowerSchool Student/Parent Entrance" link and a red arrow pointing to it from the top of the page.

Prairie Spirit School Division No. 206

Home Portals Students Staff Parents PD/LSF HR PSTA Board of Education Forms Search Contact

An Inspired Community of Learners Pursuing Student Success

Schools

Resources

Student Learning Plan

Tech Support

Proposed Expansion of Martensville High School

Warman Middle School Blog

Bus Cancellations

Subdivision No. 4 By-election

Careers at Prairie Spirit GO

- 2011/12 School Year Calendar
- Sport & Activity Handbook
- Educational Associate Handbook
- Student Harassment Protocol
- Futurechoice Career Planning
- Media Releases
- Prairie Spirit Store
- Professional Staff Binder
- Assessment & Learning
- Nutrition Positive

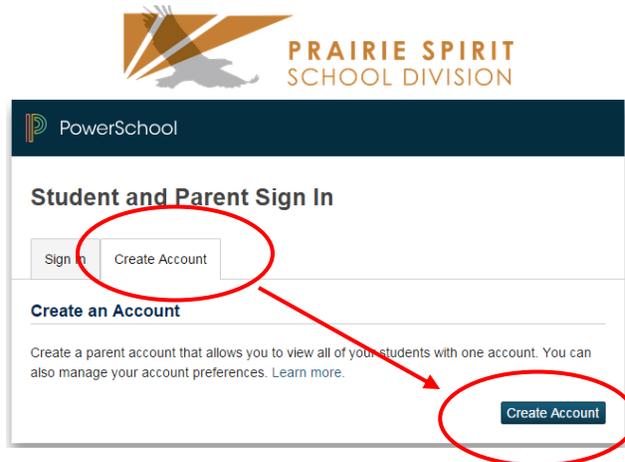
PowerSchool

- PowerSchool Student/Parent Entrance
- PowerSchool Teacher Entrance
- PowerSchool Substitute Entrance
- PowerSchool Administrator Entrance

Credenda Online Learning

First Time Login

Select the **Create Account Tab** (the username and password is not used now) and then select the **Create Account** button.



Complete the **Parent Account** page.

Enter the parent information and the email address.

Choose a user id and a secure password that you will remember.

Link the student(s) to your account. The **Access ID** and **Access Password** are generated by PowerSchool and provided to parents by the school the student is attending. A separate Access Id and Access Password is required for each student.

Select your **Relationship** to the student i.e. Mother, Father.

Select **Enter** to commit your account registration.

Note The user id and password supplied is just for connecting the student's account to the parent's account and is not required after the parent account is set up. It is not for use as entrance credentials to PowerParent/Student.

Subsequent Log In

For subsequent Log In, enter the **Username** and **Password** that were set up on the first Log In (not the Create Account). Select **Sign In**.

A screenshot of the PowerSchool "Student and Parent Sign In" page. The page has a dark blue header with the PowerSchool logo. Below the header, there are two buttons: "Sign In" and "Create Account". A red arrow points from the "Sign In" text in the instructions to the "Sign In" button. Below the buttons, there is a "Select Language" dropdown menu set to "English". Below that are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

Adding More Students after an Account has been Set Up

Log in to the parent account.
Select **Account Preferences** from the Menu on the left.
Select **Students** Tab and Select **Add**

- School Bulletin
- Class Registration
- Balance
- My Calendars
- Account Preferences

A screenshot of the parent account interface. On the left, there are two tabs: "Profile" and "Students". The "Students" tab is circled in red. On the right, a vertical menu contains several options, with "Account Preferences" circled in red. A red arrow points from the "Account Preferences" menu item to the "Add" button in the "My Students" section. Below the "My Students" heading, there is a text instruction: "To add a student to your Parent account, click the ADD button." The "Add" button is circled in red.

Enter the **Student Name**, **Access ID** and **Access Password** (provided by the school) and select the **Relationship**, **Submit**

A screenshot of the "Add Student" form. The form has four input fields: "Student Name", "Access ID", "Access Password", and "Relationship". Red arrows point from the text in the instructions to each of these fields. The "Relationship" field is a dropdown menu currently showing "-- Choose". At the bottom right of the form, there are two buttons: "Cancel" and "Submit". The "Submit" button is circled in red.

Parent Account Screens

Grades and Attendance

- Anything **blue** is **clickable**.
- **Double-click** on a **blue mark** and see the individual assignment marks.
- **Double-click** on a **blue attendance total** and see the dates absent and the corresponding and absence codes. A legend of the absence codes is at the bottom of the screen.
- **Double-click** the **teachers name** and email your questions or comments to them personally.

PowerSchool

Corby
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Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- Balance
- My Calendars
- Account Preferences

Grades and Attendance
Standards Grades

Grades and Attendance: Adams, Corby

Attendance By Class																			
Exp	Last Week					This Week					Course	Q1	Q2	S1	Q3	Q4	S2	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
1(A)	-	-	-	-	-	-	-	-	-	-	Open Study <small>Accatino, Steve</small>	B 83	F 50	D+ 67	--	--	--	0	1
2(A-B)				T							Pre-Calculus <small>Carlson, Steven N</small>	A 97	B- 82	B+ 89	--	--	--	0	1
3(A)	-	-	-	-	-	-	-	-	-	-	Computer OS <small>Sullivan, Henrique J</small>	A- 90	B+ 89	B+ 89	--	--	--	2	1
4(A)	-	T	-	T	-	T	-	-	-	-	Home Repair <small>Schmidt, Andrew G</small>	B 83	B 85	B 84	--	--	--	0	4
1(B)	-	-	-	-	-	-	-	-	-	-	World History <small>Wilson, Prescott X</small>	A- 93	A- 91	A- 92	A- 93	A- 91	A- 91	0	0
3(B)	-	-	-	-	-	-	-	-	-	-	Phys Ed 10 <small>Maxedon, Johnathon</small>	A 98	A 98	A 98	--	--	--	0	0
4(B)	-	-	-	-	-	-	-	-	-	-	English 1	A	A-	A	A	A-	A-	0	0

Standards Tab

At the top of the Grades and Attendance Page is also the Standards Grades tab that shows the Behaviour Grades attached to each course or to the student should a single teacher teach all the subjects to the student.

- **Double-Click** on the **blue Behaviour Outcome** for more details.

The screenshot shows the PowerSchool interface. At the top, the 'PowerSchool' logo is visible. Below it, a blue header bar contains the name 'Corby' and some utility icons. A navigation sidebar on the left lists various options: Grades and Attendance, Grade History, Attendance History, Email Notification, Teacher Comments, School Bulletin, Class Registration, Balance, My Calendars, and Account Preferences. The main content area has two tabs: 'Grades and Attendance' and 'Standards Grades', with the latter highlighted by a red circle. The page title is 'Standards Grades: Adams, Corby'. Below the title is a link 'Show Completed Classes'. The main content area displays the message: 'No standards data available for this student.'

Grades History

Grades history shows the marks that would be displayed on a regular paper copy of a report card and are a snapshot of the student's mark on the day that the marks are stored.

- **Double-click** on a **blue mark** and see the individual assignment marks.

PowerSchool

Corby   

Navigation

- Grades and Attendance
- Grade History
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- B** Email Notification
- Teacher Comments
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- e** My Calendars
- Account Preferences

Grade History: Adams, Corby

Course	Q1			
	Grade	%	Cit	Hrs
Computer OS	A-	90	H	0.0
English 1	A-	95	H	0.0
Home Repair	A-	90	H	0.0
Open Study	A-	93	H	0.0
Phys Ed 10	A	98	H	0.0
Pre-Calculus		0	H	0.0
World History	A-	93	H	0.0

Course	Q2			
	Grade	%	Cit	Hrs
Computer OS	A-	92	H	0.0
English 1		0	H	0.0
Home Repair	B	85	H	0.0
Open Study	D	63	H	0.0
Phys Ed 10	A	98	H	0.0

Teacher Comments

Any comments teachers enter for a final mark would be displayed here. If paperless report cards are used, this is the comment area to view.

PowerSchool

Corby



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Teacher Comments: Adams, Corby

Reporting Term **S1**

Exp.	Course #	Course	Teacher	Comment
1(A)	OPstudy	Open Study	Accatino, Steve	
2(A-B)	MAT2000	Pre-Calculus	Carlson, Steven N	
3(A)	CS3000	Computer OS	Sullivan, Henrique J	
4(A)	LS1000	Home Repair	Schmidt, Andrew G	
1(B)	SOC2100	World History	Wilson, Prescott X	
3(B)	PE10	Phys Ed 10	Maxedon, Johnathon	
4(B)	ENG1000	English 1	Jorgenson, James J	

[Show dropped classes also](#)

* Additional teacher comments may be found on the 'Grades and Attendance' and 'Grades History' pages. Find comments there by clicking on the reporting term score for the appropriate class.

Email Notification

Select the options as a parent that you would like emailed to you and how frequently.

Ensure that the email address displayed is correct.

PowerSchool

Corby

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Email Notifications: Adams, Corby

What information would you like to receive?

- Summary of current grades and attendance
- Detail report showing assignment scores for each class.
- Detail report of attendance.
- School announcements.
- Balance Alert (Note: will only be sent when student is low on funds).

How often?

Email Address

Additional Email Addresses
(separate multiple email addresses with commas)

- Apply these settings to all your students?**
- Send now for Corby?**

Submit

School Bulletin

Check with the school to see if they use this for announcements and school news.

View School Bulletin x but

Apple Grove High School 1 Bulletin for Wednesday, November 02, 2011 

First Annual Golf Tournament

The *first* annual Apple Grove High Golf Tournament will take place at 1:30 PM Saturday at Pleasant Meadows Golf Course. Contests include and prizes will be given for closest to the pin, longest drive, and hole-in-one. Proceeds will benefit our high school. Cost: \$85 per individual entry, \$325 per foursome. For more details, call Sheldon Bowe at (916)555-1323.

UPCOMING EVENTS

Tigers

Date	Event	Time
6/20	Leadership NATO	7:00PM-8:30PM
6/21	Spring Choir Concert	7:00PM-8:30PM
6/22	Junior Dance	6:30PM-9:00PM
6/23	Film Festival	7:00PM-9:00PM
6/24	NHS Banquet	7:30PM-8:30PM

Call 916-555-1200 for more information.

AP Testing

Monday
7:35-11:45AM AP American Lit and Comp

Class Registration

This area is used for on-line course registration for next year's classes. Check with the school to ensure this option is available for your school.

The screenshot shows the PowerSchool interface for Corby. The main header reads "Welcome to the Apple Grove High School 1 Class Registration System for 2011-2012 : Adams, Corby". Below this is a link to "View course requests". The interface is divided into a left navigation menu and a main content area. The navigation menu includes: Grades and Attendance, Grade History, Attendance History, Email Notification, Teacher Comments, School Bulletin, Class Registration (highlighted), Balance, My Calendars, and Account Preferences. The main content area lists several course categories with instructions and status icons:

- 10th Grade Core Classes**: Click the edit button to request a course ⇒ [edit icon] [checkmark icon]. Instruction: "Every student will be enrolled in these classes automatically."
- Math Courses**: Click the edit button to request a course ⇒ [edit icon] [warning icon]. Instruction: "Choose one math class."
- Science Classes**: Click the edit button to request a course ⇒ [edit icon] [warning icon]. Instruction: "Choose one science class."
- History Courses**: Click the edit button to request a course ⇒ [edit icon] [checkmark icon]. Instruction: "Choose a class if you need another history credit."
- English Courses**: Click the edit button to request a course ⇒ [edit icon] [checkmark icon]. Instruction: "Choose a class if you need another English credit."

My Calendars

Teachers may add calendars that would include events for their class.

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My Calendars: Adams, Corby

My Calendars operates in conjunction with iCalendar, a personal desktop calendar application. To subscribe to Class Assignments, My Scores, Final Grades, and School Events, use a personal desktop calendar application that supports the iCalendar standard, such as iCal for Macintosh, Windows Calendar for Windows Vista, or Microsoft Outlook.

Homework Calendars

Exp	Course	Teacher	Class Assignments Only	Class Assignments With My Scores and Final Grades
1(A)	OPstudy	Accatino, Steve	Subscribe	Subscribe
2(A-B)	MAT2000	Carlson, Steven N	Subscribe	Subscribe
3(A)	CS3000	Sullivan, Henrique J	Subscribe	Subscribe
4(A)	LS1000	Schmidt, Andrew G	Subscribe	Subscribe
1(B)	SOC2100	Wilson, Prescott X	Subscribe	Subscribe
3(B)	PE10	Maxedon, Johnathon	Subscribe	Subscribe
4(B)	ENG1000	Jorgenson, James J	Subscribe	Subscribe

Account Preferences

If a change of password or personal information is available please use this area to make the appropriate changes.

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Profile Students

Account Preferences - Profile

If you want to change the name, e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username, or password.

First Name:	<input type="text" value="im"/>
Last Name:	<input type="text" value="Parent"/>
Email:	<input type="text" value="test.parent@spiritsd.ca"/>
Select Language:	<input type="text" value="Select a Language"/> ↑
Username:	<input type="text" value="testparent121"/>
Current Password:	